



**Position: Manager- Partnerships & Events**

**Location:** New Delhi

**Organisation:** Pahlé India Foundation (PIF)

**Position Type:** Full-time

**About Pahlé India Foundation**

Pahlé India Foundation (PIF) is a public policy think-and-action tank working at the intersection of research, policy implementation, and partnerships to advance India's inclusive development agenda. PIF collaborates with government, industry, philanthropy, and knowledge partners to design evidence-based solutions aligned with the vision of a Viksit Bharat. For more information, please click the [link](#)

**Role Overview**

PIF is seeking a Partnerships & Events Manager to lead CSR and institutional fundraising, HNI engagement, and strategic partnerships, while also managing high-impact events and stakeholder engagements. The role requires strong relationship management, strategic thinking, and the ability to independently drive partnerships and events that advance PIF's mission.

**Key Responsibilities**

**Partnerships & fundraising**

- Identify, develop, and manage partnerships with corporates, foundations, HNIs, and international donors – supported by AI-powered prospect research and CRM automation.
- Design and execute CSR proposals and grant applications aligned with partner mandates and PIF's mission, using AI writing tools to improve speed and quality of submissions.
- Build and manage a structured donor engagement cycle – proposals, reporting, stewardship – with AI-supported tracking and personalised outreach at scale.
- Cultivate long-term relationships through regular outreach, industry networking, and curated engagement events.

## **Communications & visibility**

- Partner with the communications team to craft compelling narratives, donor proposals, and impact stories — leveraging AI tools for first drafts, data visualisation, and content repurposing.
- Produce donor-facing materials: impact reports, pitch decks, newsletters, and case studies, using AI to streamline production without compromising quality.
- Maintain consistent, credible messaging across PIF's campaigns and external platforms.

## **Events & stakeholder engagement**

- Plan and deliver donor events, policy roundtables, thought-leadership summits, and fundraising gatherings — end to end.
- Represent PIF at CSR conclaves, philanthropic forums, and sector networks to grow visibility and pipeline.
- Manage high-profile interactions including government-industry dialogues and HNI meetings.

## **Strategy & entrepreneurial leadership**

- Contribute to PIF's resource-mobilisation strategy by identifying new partnership and funding models.
- Build systems and workflows — including AI-powered tools — to scale outreach, reporting, and partner management independently.
- Work effectively within lean teams, taking full ownership of outcomes and shipping new initiatives.

## **Qualifications & Experience**

- Master's degree in Business, Public Policy, Development Studies, Communications, or a related field
- 6–8 years of experience in partnerships, fundraising, CSR, business development, or events within think tanks, NGO's, consulting, or Corporate CSR
- Strong understanding of India's CSR and philanthropy ecosystem including evolving donor priorities and regulatory context.
- Demonstrated experience in fundraising, donor management, and event execution
- Excellent communication, organisational, and stakeholder management skills
- Comfortable using AI tools (LLMs, CRM automation, research agents) to amplify productivity and quality of output.
- Proven ability to independently plan and execute high profile stakeholder events with minimal oversight



**pahlé india  
foundation**

putting india first  
to make india first

- Entrepreneurial, self starting and systems oriented- you build processes not just relationships

### **What We Offer**

- Opportunity to work at the intersection of policy, partnerships, and impact
- A collaborative and mission-driven work environment
- Exposure to senior national and international stakeholders
- Competitive compensation commensurate with experience

### **Application Procedure**

Interested candidates are invited to send the following to: **hr.priyanka@pahleindia.org**

- A detailed CV.
- A cover letter highlighting your interest and relevant experience for this role.

*Note: Only shortlisted candidates will be contacted for further evaluation. Pahle India Foundation is an equal opportunity employer and encourages applications from individuals of all backgrounds.*